



HELP University College – HELP Matriculation Centre  
 Diploma in Business and Diploma in Information Technology Level 1  
 Foundation in Arts and Foundation in Science  
 Orientation Programme  
 Friday , 22 August 2008

SESSION 1

TIME	EVENT	SPEAKER	VENUE
9.30am – 10.00am	Registration for Orientation		Lower Foyer
10.00am – 10.20am	Welcome to HELP University College	Dr. Khong Kim Hoong <i>Senior Vice President</i>	Theatrette
10.20am – 10.35am	HELP University College Administrative Procedures and Policies	Ms. Anna Wong <i>Assistant Registrar Registry</i>	
10.35am – 11.00am	HELP University College Department of Student Affairs: An Introduction	Ltd.Cdr.Anthonysamy <i>Director Department of Student Affairs</i>	
11.00am – 11.15am	HELP University College Career Sense Guidance Services	Ms. Yeo Pei Li <i>Counselor Careersense</i>	
11.15am – 11.30am	HELP University College Psychological and Counselling Services	Ms. Serenna Sinniah <i>Manager and Clinical Psychologist Centre for Psychological and Counseling Services</i>	
11.30am – 12.00nn	HELP University College Campus and Facilities Tour		
12.00nn – 1.00pm	Lunch Break		

## SESSION 2

TIME	EVENT	SPEAKER	VENUE
1.00pm – 1.30pm	Welcome to HELP Matriculation Centre	Mr. Dhanesh Balakrishnan <i>Director</i> <i>HELP Matriculation Centre</i>	Lecture Theater 4
1.30pm – 2.00pm	Lembaga Akreditasi Negara (LAN) Subjects : An Introduction	Mr. M. Kumaresu <i>Assistant Manager</i> <i>American Degree Transfer Program</i> <i>Department</i>	
2.00pm – 2.30pm	HELP University College Portal: myPride and myACEL Systems: An Introduction	Mr.Devendran Jagadisan <i>Senior Programmer</i> <i>Center for E-Learning</i>	
2.30pm – 3.00pm	HELP Matriculation Centre Student Council: An Introduction	Ms. Fazidah Jamil <i>Student Council's Advisors</i> <i>HELP Matriculation Centre</i>	
3.00pm – 3.30pm	HELP Matriculation Centre Enrolment Policies Briefing	Puan Marzulla-Akmal <i>Coordinator</i> <i>HELP Matriculation Centre</i>	
3.30pm onwards	Subjects enrolment and assignment of tutorial groupings  End of Orientation Day	Puan Marzulla-Akmal <i>Coordinator</i> <i>HELP Matriculation Centre</i>	Learning Space 7 and 8

### REMINDER TO STUDENTS

- ∅ Lectures, tutorials/labs will commence on Friday, 5<sup>th</sup> September 2008 onwards as per timetable.
- ∅ Deadline for subjects enrolment is Friday, 5<sup>th</sup> September 2008.